



Sarasota Housing Authority  
269 South Osprey Avenue  
Sarasota, Florida 34236

Regular Board Meeting  
February 22, 2017  
4:45 P.M.

- I. **CALL TO ORDER:** Chair John Colón called the regular meeting of the Sarasota Housing Authority Board of Commissioners to order at 4:28 pm.
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL**

Commissioners Present: Chair John Colón, Commissioners Jack Meredith, Valerie Buchand, David Morgan (via Telephone), Pastor Peter Greenidge and Duane Finger  
Commissioners Not Present: Inez Hunter  
Attendees: Attorney Ricardo Gilmore  
SHA Personnel: Paula Scruggs, John Hawthorne and Andrea Keddell
- V. **APPROVAL OF MINUTES**
  - A. Special Board Meeting – January 13, 2017: Chair Colón put up for discussion approval of the minutes from the January 13, 2017 Special Board Meeting.
    - Commissioner Finger made a motion to approve the meeting minutes. Commissioner Buchand seconded the motion.
    - Motion was voted on and passed unanimously.
  - B. Regular Board Meeting – January 25, 2017: Chair Colón put up for discussion approval of the minutes from the January 25, 2017 Regular Board Meeting.
    - Commissioner Buchand made a motion to approve the meeting minutes with any necessary corrections. Commissioner Finger seconded the motion.
    - Motion was voted on and passed unanimously. Commissioner Greenidge voted Present.
- VI. **SPECIAL PRESENTATION**
  - A. Monthly Occupancy Report (Janie’s Garden)
    - No Representative Available.
  - B. Janie’s Garden Phase III Update
    - Mr. Hawthorne reported that the Final CO was received.
    - The tree situation still needs to be addressed to move the trees out from under the old trees. This is set to be completed this spring.

**VII. PUBLIC PRESENTATION**

- A. Harvey Epstein, retired Executive Director, of the Newton Housing Authority in Newton, MA (Boston) informed the board about NHA, how they ran things there and stated he was attending this meeting to see how things are done in Sarasota, FL.
- B. Edward Gable\*, a resident of the Annex (Unit 509), spoke on the bed bug issue that has been going on for the past four years. Mr. Gable read aloud a summary of the issue that outlined the history and the personal cost he's had to endure. Mr. Gable reported on the efforts he has taken to get this remedied and that no successful remedy has been reached. He states that the residents continually bring more bed bugs onto the property and that the ones already there are never eradicated. The problem is on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> floor.
  - Commissioner Meredith requested an action plan be put in place on how SHA plans to address this issue. Commissioner Colón stated that the board will have staff look into this situation more closely and have them report back to the board.

\*Presented at the end of the meeting.

**VIII. RESOLUTIONS – CONSENT AGENDA**

- A. Res 17-07: Fiscal Year 2018 Operating Budget
- B. Res 17-08: Approval of FY15 & FY16 CAP Fund Budget Revisions

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- Commissioner Morgan made a motion to approve consent agenda item. Commissioner Finger seconded the motion. Paula clarified that the only change was to the HCV Admin Fees because the prorations came out 77% versus the 84% that was previously listed.
  - The motion was voted on and passed unanimously.

**IX. OLD BUSINESS**

- A. None.

**X. NEW BUSINESS**

- A. Smoke Free Policy Update
  - Ms. Scruggs went over the changes in the policy stating that HUD has change the requirement that smokers need to be 25 feet from the building versus 15 feet from the building. The changes need to be implemented by June 2018. Staff are currently attending webinars to get all info necessary to get into compliance. The changes will be presented to the board in ACOP and Admin Plan policy updates.
  - Mr. Hawthorne reported on the challenges SHA will have at the OCB property. There is no place on the property where a designated area can be placed 25 feet from the buildings without causing a significant burden on the residents who smoke. A waiver request may need to be submitted to HUD for those areas of the OCB property. Smoking cessation classes are and have been available to the residents.

**XI. PROGRAM UPDATES – ACCEPTED BY CONSENT**

- A. Monthly Financial Statements
- B. Board Committee Reports
- C. Housing Management Reports
- D. Housing Voucher Report
- E. Capital Fund Program Report
- F. Resident Services Monthly Report

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➤ Commissioner Buchand made a motion to accept the Program Updates Consent Agenda with any necessary corrections. Commissioner Greenidge seconded the motion. The motion was voted on and passed unanimously.

**XII. COMMISSIONER ANNOUNCEMENTS / COMMENTS**

- A. Commissioner Finger commented on the Resident Service Report and the monthly assistance that is given to residents. He stated that he commends the SHA staff who help to secure these funds to help these residents keep their housing and utilities going.
- B. Commissioner Greenidge reported that his church had a youth choir from Uganda visit to sing and they did a great job. They are all orphans and are touring America.
- C. Commissioner Morgan reported on the Move To Work program. HUD will be releasing the regulations soon. Attorney Gilmore commented that Orlando is currently the only agency in Florida. Mr. Hawthorne stated that SHA has visited the Orlando agency to see how they did this program. They will also be visiting another agency in Georgia. Commissioner Finger agreed to join them on this visit.

**XIII. ADJOURNMENT**

The Sarasota Housing Authority Board of Commissioners meeting was adjourned at 5:23 pm.