

CHANGE OF OWNER

Address of Property _____

Name of Current Tenant _____

Previous Owner _____

New Owner _____

Please complete this entire packet and return it along with the following items:

- Settlement Statement
- Voided Check

Once the Housing Authority receives all of the required documents, the change will be processed. No changes will be made retroactively unless payments have been on hold. All changes to the owner on record will take effect with the next payment that is processed after all documents are received.

Printed Name of Person reporting: _____ Date _____

Signature: _____

Email Address: _____