



Sarasota Housing Authority
269 South Osprey Avenue
Sarasota, Florida 34236

Board Meeting
October 28, 2020
4:45 P.M.

- I. **CALL TO ORDER:** Chair John Colón called the annual meeting of the Sarasota Housing Authority Board of Commissioners to order at 4:47 pm.

THIS MEETING IS BEING CONDUCTED TELEPHONICALLY OR ELECTRONICALLY PURSUANT TO EXECUTIVE ORDER NUMBERS 20-52, 20-68 AND 20-69 SIGNED BY GOVERNOR DESANTIS AND GUIDANCE PROVIDED BY LEGAL COUNSEL. MORE IMPORTANTLY, BASED ON WHAT WE KNOW NOW ABOUT THE CORONAVIRUS PANDEMIC AND PRUDENT PRECAUTIONS AS A RESULT THEREOF, IT IS BEING CONDUCTED IN A WAY TO PROVIDE THE MAXIMUM AMOUNT OF PROTECTION TO OUR COMMISSIONERS, STAFF, RESIDENTS AND THE PUBLIC. WE APOLOGIZE FOR ANY INCONVENIENCE TO ANYONE, BUT WE ASK YOUR UNDERSTANDING AND COMPLIANCE TEMPORARILY.

II. **INVOCATION**

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLL CALL**

Commissioners Present: Chair John Colón, Vice Chair Jack Meredith and Commissioners Valerie Buchand, Ernestine Taylor, Duane Finger, Deborah Sargent and David Morgan (In/Out)

Commissioners Not Present: N/A

Attendees: Attorney Ric Gilmore, Tarnisha Cliatt, Tracy Sassi, Ernie Dubois and Joe Chambers (Sergio Gonzalez of Barton and Gonzalez for Special Presentation)

SHA Personnel: William Russell and Andrea Keddell (Sherri Campanale & Delmar Bennett for Special Presentation)

V. **APPROVAL OF MINUTES**

SHA Board Meeting – September 23, 2020: Chair Colón put the minutes from the September 23, 2020 Board Meeting up for approval. Commissioner Buchand made a motion to approve the minutes. Commissioner Finger seconded the motion.

- Motion was voted on and passed unanimously (7-0).
- Attorney Gilmore has suggested at future meetings to list on the agenda, for approval of the minutes, the commissioners that were at that meeting so all will know who needs to vote and who needs to vote “present.” This will be done.

VI. **SPECIAL PRESENTATION**

A. Team Member(s) of the Quarter

- Sherri Campanale read aloud the commendation for Delmar Bennett’s work over the past quarter (July, August and September). She outlined his positive teamwork and performance that went above and beyond his normal work routine and duties.
- A certificate and gift card were handed out to recipient. Mr. Bennett expressed thanks to the Housing Authority.

- B. Annual Audit Presentation (Sergio Gonzalez, Barton, Gonzalez & Myers, P.A.)
 - Mr. Gonzalez presented the role of the auditor, key points of the audit and went over the points outline in a summary that was in the board packet. There were no material misstatements detected. Mr. Gonzalez reported that this is good. There was one compliance finding for a sample of public housing files, but it was minor, and a corrective action plan is already in place. Mr. Gonzalez also went over the management comments.
 - Questions were asked and answered.

VII. PUBLIC PRESENTATION

- A. None

VIII. RESOLUTIONS – ACCEPTED BY CONSENT

- A. Res 20-22: Security Guard Services Contract
-

- Commissioner Finger made a motion to approve the consent agenda item. Commissioner Meredith seconded the motion. The motion was voted on and passed unanimously (6-0).

IX. OLD BUSINESS

- A. Amaryllis Park Place (Orange Ave)
 - Mr. Chambers reported that construction is on schedule. Ernie DuBose referenced that a report was circulated and was in the board packet. Ms. Sassi added that they've started the 2nd floor and 3rd floor should be started next week. Section 3 hiring has been going well. Commissioner Colón commented that he's been going by the site and taking progress videos.
 - They are working on the project signs to be put up at the site.
- B. Lofts on Lemon (Cohen Way)
 - Mr. Chambers reported they've got the permits back from the City. The trailer for the site should be on-site soon.
 - A groundbreaking event was discussed to take place January 13, 2021.
- C. Amaryllis II (The Courts)
 - Mr. Chambers reported they're moving forward with the design and have the survey in the works as well. Half of the site is planned for demolition for the 1st phase. Design plans were shared on-screen with the board and will be e-mailed out to the board. The buildings are planned to be 3 stories.
 - Discussion took place about the office/community center building and wanting it to work well with the neighboring community.
- D. McCown Preservation Deal
 - Mr. Chambers reported there were 18 apps submitted. There is enough funding for 7 applications with SHA currently sitting at #8. SHA is still unsure if it will be funded.
- E. Boys and Girls Club/SHA Joint Board Meeting
 - This meeting has been scheduled for Monday, November 16, 2020, 4:30 p.m. This will be a zoom meeting for the 2 boards do discuss improvements at the Club and Courts development. The meeting information will be sent out shortly and the meeting will be noticed.

F. Board Workshop at Development Committee Meeting

- This meeting has been scheduled in place of December's Development Committee meeting on Tuesday, December 8, 2020, at 4:30 p.m. This meeting is to have a more in-depth discussion of SHA developments. Attorney Gilmore confirmed that workshops and committee meetings still need to be noticed but that since there's no voting and a quorum is not required, these meetings can still be held virtually. The board decided to continue with the zoom meetings.

G. HomeShare Program Update

- Mr. Russell reported that SHA has received a significant donation for this program. A part-time HomeShare employee has been hired and will be starting next week.

H. President & CEO Evaluations

- Attorney Gilmore again reminded everyone they were asked at the July meeting and at the September meeting to turn in their completed evaluations to him as soon as possible. He's now asked for all evaluations to be turned in before the next board meeting. Every month the deadline passes, the board gets closer to the next evaluation date.

X. NEW BUSINESS

A. Courts/B.Mitchell (CBM) Security Camera System

- Mr. Russell reported that SHA has done a GSA cooperative purchase with Ocean 10 vender to purchase their Tsunami Security Camera Systems for the Courts and Bertha Mitchell family site. The vender had a booth at the last FAHRO conference. SHA will lease the equipment, so the equipment will be kept updated with the most current product and technology.

B. N. Sarasota Property-114 Acres at 2501 Dr. Martin Luther King Jr. Way

- Item not discussed.

XI. PROGRAM UPDATES – ACCEPTED BY CONSENT

A. Monthly Financial Statements

B. Board Committee Reports

C. Housing Voucher Report

D. Housing Management Reports

E. Capital Fund Program Report

F. Resident Services Monthly Report

-
- Commissioner Finger made a motion to accept the Program Updates Consent Agenda. Commissioner Buchand seconded the motion. The motion was voted on and passed unanimously (7-0).

XII. PUBLIC PRESENTATION

A. None

XIII. COMMISSIONER ANNOUNCEMENTS / COMMENTS

- A. Commissioner Buchand reminded that she's been working to get representation for the residents at the development table for the new developments. She reported on a new program being done by Newtown Nation to help residents prepare for work. She hopes to do a presentation to Mr. Russell and then to the SHA board on this program next year. She also reported that she will be getting an award at the next City Commission meeting for her work in the community.
- B. Commissioner Finger shared that his son is expecting a daughter and that he's buying his 1st restaurant.

XIV. ADJOURNMENT

The Sarasota Housing Authority Board of Commissioners meeting was adjourned at 6:05 pm.