



***Sarasota Housing Authority (SHA)  
Board of Commissioners***

Join URL: <https://us02web.zoom.us/j/85612531083>

Dial by phone: +1 301 715 8592

Meeting ID: 856 1253 1083

## ***AGENDA***

Regular Meeting of the Board  
June 10, 2020, 4:30 P.M.

---

### **NOTES**

#### **I. CALL TO ORDER**

THIS MEETING IS BEING CONDUCTED TELEPHONICALLY OR ELECTRONICALLY PURSUANT TO EXECUTIVE ORDER NUMBERS 20-52, 20-68 AND 20-69 SIGNED BY GOVERNOR DESANTIS AND GUIDANCE PROVIDED BY LEGAL COUNSEL. MORE IMPORTANTLY, BASED ON WHAT WE KNOW NOW ABOUT THE CORONAVIRUS PANDEMIC AND PRUDENT PRECAUTIONS AS A RESULT THEREOF, IT IS BEING CONDUCTED IN A WAY TO PROVIDE THE MAXIMUM AMOUNT OF PROTECTION TO OUR COMMISSIONERS, STAFF, RESIDENTS AND THE PUBLIC. WE APOLOGIZE FOR ANY INCONVENIENCE TO ANYONE, BUT WE ASK YOUR UNDERSTANDING AND COMPLIANCE TEMPORARILY.

#### **II. INVOCATION**

#### **III. PLEDGE OF ALLEGIANCE**

#### **IV. ROLL CALL**

#### **V. APPROVAL OF MINUTES**

A. SHA Board Meeting – May 6, 2020

#### **VI. SPECIAL PRESENTATIONS**

A. None

VII. **PUBLIC PRESENTATIONS**

VIII. **RESOLUTIONS – Accepted By Consent**

- A. Res 20-11: Approval of Amaryllis Park Place Equity, Construction Loan and Permanent Loan Closing
- B. Res 20-14: Investment of HCV Admin Fee Reserves In Lofts on Lemon

IX. **OLD BUSINESS**

- A. Lofts on Lemon (Cohen Way) Update
- B. Amaryllis Park Place (Orange Ave) Update
- C. Board Retreat-June 27, 2020

X. **NEW BUSINESS**

- A. None

XI. **PROGRAM UPDATES – Accepted By Consent**

- A. Monthly Financial Statements
  - 1. SHA
  - 2. Janie’s Garden
- B. Board Committee Reports/Minutes
  - 1. N/A
- C. Housing Management Report
  - 1. Public Housing Assessment System (PHAS) Report (All Programs)
  - 2. Resident Characteristics Report
  - 3. Monthly Occupancy Report (Janie’s Garden) - NO UPDATE
- D. Housing Voucher Report
- E. Capital Improvement Report - NO UPDATE
- F. Resident Services Monthly Report

XII. **COMMISSIONER ANNOUNCEMENTS/COMMENTS**

XIII. **ADJOURNMENT**

Next Meeting: Annual Board Meeting, TBD  
(July 29, 2020 or August 12, 2020)



Sarasota Housing Authority  
269 South Osprey Avenue  
Sarasota, Florida 34236

Board Meeting  
May 6, 2020  
4:45 P.M.

- I. **CALL TO ORDER:** Chair David Morgan called the annual meeting of the Sarasota Housing Authority Board of Commissioners to order at 4:47 pm.

THIS MEETING IS BEING CONDUCTED TELEPHONICALLY OR ELECTRONICALLY PURSUANT TO EXECUTIVE ORDER NUMBERS 20-52, 20-68 AND 20-69 SIGNED BY GOVERNOR DESANTIS AND GUIDANCE PROVIDED BY LEGAL COUNSEL. MORE IMPORTANTLY, BASED ON WHAT WE KNOW NOW ABOUT THE CORONAVIRUS PANDEMIC AND PRUDENT PRECAUTIONS AS A RESULT THEREOF, IT IS BEING CONDUCTED IN A WAY TO PROVIDE THE MAXIMUM AMOUNT OF PROTECTION TO OUR COMMISSIONERS, STAFF, RESIDENTS AND THE PUBLIC. WE APOLOGIZE FOR ANY INCONVENIENCE TO ANYONE, BUT WE ASK YOUR UNDERSTANDING AND COMPLIANCE TEMPORARILY.

II. **INVOCATION**

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLL CALL**

Commissioners Present: Chair David Morgan, Vice Chair Valerie Buchand and Commissioners John Colón (in at 4:51), Ernestine Taylor, Pastor Peter Greenidge, Jack Meredith and Duane Finger (in at 5:25)

Commissioners Not Present: N/A

Attendees: Attorney Ric Gilmore, City Commissioner Willie Shaw and Joe Chambers

SHA Personnel: William Russell and Andrea Keddell

V. **APPROVAL OF MINUTES**

- SHA Board Meeting – March 11, 2020: Chair Morgan put the minutes from the March 11, 2020 Board Meeting up for approval. Commissioner Buchand made a motion to approve the minutes with any necessary corrections. Commissioner Taylor seconded the motion.
- Motion was voted on and passed unanimously. Commissioner Greenidge voted present.

VI. **SPECIAL PRESENTATION**

- A. None

VII. **PUBLIC PRESENTATION**

- A. None

VIII. **RESOLUTIONS – ACCEPTED BY CONSENT**

- A. Res 20-10: 5-Year Action Plan HSAC County Grant
  - B. Res 20-11: Personnel Policy
  - C. Res 20-12: Adoption of PIH Waivers
  - D. Res 20-13: Authorize Formation of Sarasota Housing Opportunities Corp.
-

- Commissioner Buchand pulled Resolution B. 20-11 Personnel Policy and C. 20-12 Adoption of PIH Waivers.
- Commissioner Meredith made a motion to approve the remaining consent agenda items, A. and D. Commissioner Morgan seconded the motion. The motion was voted on and passed unanimously.

**B. Res 20-11: Personnel Policy**

---

- Commissioner Buchand feels the language is oppressive and wants it tabled for further review at an Admin/Finance Committee Meeting. Attorney Gilmore explained the meaning behind the Non-Fraternization and Workplace Non-Fraternization Policy and why he suggests implementing them. He states that many current policies are too simplistic and that these are more complete definition and allowable actions and outcomes. The policy clearly lays out the guidelines and states that inter-office and work-related relationships are strongly discouraged, not that they're prohibited, and that they just need to be reported to the Housing Authority.
- Commissioner Buchand maintains the Housing Authority should not have control over people's relationships. She wants the policy tabled and reviewed. Commissioner Morgan added that the policy is to protect both the resident and the staff by mandating the relationship be reported so that then there's no he said/she said or allegations after the fact. Attorney Gilmore reiterated that the policy is put in place to alleviate oppression, so employees and residents are protected from liability issues and being pressured into relationships that are not consensual and protects the Authority if they are consensual but perhaps end un-consensually by both parties. He states that this is not a standardized policy in that it has definitive guidelines on what is considered fraternization and assists employees in understanding what needs to be disclosed. However, the policy is used by other Housing Authorities.
- Commissioner Buchand maintains she wants the policy tabled and reviewed against the old policy. Commissioner Meredith made a motion to table the resolution and have it discussed at an Admin/Finance Committee Meeting. Commissioner Colón seconded the motion. The motion was voted on and passed unanimously.

**C. Res 20-12: Adoption of PIH Waivers**

---

- Commissioner Morgan states that these waivers don't need to be approved in that HUD is allowing them. The resolution was put together to notify the board which waivers SHA was implementing. Mr. Russell states that this is an unprecedented act and will allow the Authority waive statues to provide safety to staff and residents. William discussed the waivers that are in the resolution and the reasoning behind implementing them.
- Commissioner Morgan made a motion to approve Resolution 20-12. Commissioner Finger seconded the motion. The motion was voted on and passed unanimously.

**IX. OLD BUSINESS**

A. Lofts on Lemon (Cohen Way)

- Mr. Chambers reports the drawings are 50% done and were circulated out to the board. They hope for a July closing. Bank of America is fully committed to the project to provide equity.

B. Amaryllis Park Place (Orange Ave)

- Mr. Chambers reports that design is completed, working on permits, are in the final stage of underwriting with FHFC and looking for a possible June closing. Once litigation is resolved, Amaryllis Phase II (Courts) will be the next project to move forward.
- Commissioner Meredith inquired where the projects are with minority hiring and any analysis can be provided to the board. Mr. Chambers reports having a call scheduled tomorrow with JWR and that an initial sub-outreach list has been sent to JWR to discuss during this call. Mr. Chambers states he should have a report for the next board meeting and have a report on an ongoing basis as well. Mr. Chambers states if board members have interested parties, to forward any contacts interested in sub-contracting to him and he will assure they're on the list for sub-contractors. The goals are similar to past projects and can be included in the report that comes before the board. Mr. Chambers states he hopes to get a memo out to have in the next board packet on these items.
- Commissioner Buchand wants Section 3 workers on this project and to know who is hired and wants a report of their names. Mr. Chambers states a survey was sent out to residents and Section 8 participants. Commissioner Taylor responded she didn't receive any survey and she's on Section 8. Mr. Chambers will look into who received the notice and make sure the e-mail outreach is up-to-date.

**X. NEW BUSINESS**

A. Homeshare

- Mr. Russell explained the Homeshare program is a housing program that has been proposed by a private donor through the Senior Friendship Center. SHA would take over the program to administer it. The program allows a homeowner that meets a certain criterion (i.e. own, live in a home with more space than the owner needs). The owner would rent out a portion of their home to a tenant. The program has currently administered 18 pairings, following a thorough vetting process to match a homeowner with a tenant. SHA would cover the admin of the program and hire a part-time person to administer the program and the program doesn't require any other subsidy or capitol to build or rehab units. The Senior Friendship Center has also offered to continue supplying office space to the program administrator.
- Commissioner Colón requests that any agreement be run by Attorney Gilmore so he can assess any potential liability SHA may have and what disclaimers may be needed by participants. Attorney Gilmore already has some documents to provide, as he has a similar program in Pinellas. Commissioner Finger inquired if the board could receive further updates and more detailed program information. Mr. Russell states he is seeking the board's approval to adopt the program and will provide more information in the coming month.

**XI. PROGRAM UPDATES – ACCEPTED BY CONSENT**

- A. Monthly Financial Statements
- B. Board Committee Reports
- C. Housing Management Reports
- D. Housing Voucher Report
- E. Capital Fund Program Report
- F. Resident Services Monthly Report

---

➤ Commissioner Buchand made a motion to accept the Program Updates Consent Agenda. Commissioner Finger seconded the motion. The motion was voted on and passed unanimously.

**XII. COMMISSIONER ANNOUNCEMENTS / COMMENTS** (PROVIDED FOLLOWING SHOC BOARD MEETING)

- A. Commissioner Finger expressed appreciation for Mr. Russell and the staff of Sarasota Housing Authority and its Commissioners for the ability to organize and get SHA through this COVID time.
- B. Commissioner Buchand reports there was food distributed at McCown Towers and had a resident attack the person that distributed the food. She'd like this investigated so people who reach out to help are not in fear of being attacked. She also reported that interviews are beginning this week for people that want to work on upcoming jobs. She requests all keep former Commissioner Atkins in their prayers, as his mother passed away.
- C. Commissioner Meredith inquired about the Board Retreat and CEO Evaluation and keep social distancing. Attorney Gilmore states the location also needs to keep in mind social distancing needs of the public, as the meeting will need to be publicly noticed. Commissioner Morgan will work with Mr. Russell to coordinate it and get back to the Board.

**XIII. ADJOURNMENT**

The Sarasota Housing Authority Board of Commissioners meeting was adjourned at 6:13 pm.

## **RESOLUTION 20-11**

### **RESOLUTION APPROVING AMARYLLIS PARK PLACE EQUITY, CONSTRUCTION LOAN, AND PERMANENT LOAN CLOSINGS**

**BE IT RESOLVED that;** the actions of Sarasota Housing Authority, a public body corporate and politic established pursuant to Chapter 421 of the Florida Statutes ("SHA"), in forming Sarasota Housing Opportunities Corp., a Florida not for profit corporation (the "General Partner") and the sole general partner of Amaryllis Park Place, LLLP, a Florida limited liability limited partnership (the "Partnership"), which is the owner of Amaryllis Park Place (the "Project"), are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the actions of SHA in forming and serving as the sole member of SHA Affordable Development, LLC, a Florida limited liability company (the "Co-Developer"), which is the co-developer of the Project, are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the forms, terms, and provisions of the documents in connection with the equity closing and with respect to the admission to the Partnership of Enterprise Housing Equity Fund II, LLLP, a Maryland limited liability limited partnership, as investor limited partner (the "Limited Partner"), are hereby in each and every respect approved, ratified, and confirmed, and each and every transaction effected or to be effected pursuant to, and in substantial accordance with the terms of the First Amended and Restated Agreement of Limited Partnership, the Development Services Agreement, the Guaranty Agreement, Partnership Administration Agreement, Right of First Refusal Agreement, Transfer Agreement, and such other documents as contemplated thereby (collectively, the "Equity Documents"), are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the forms, terms, and provisions of the documents in connection with the Bank of America, N.A., a national banking association ("BANA") mortgage loan closing are hereby in each and every respect approved, ratified, and confirmed, and each and every transaction effected or to be effected pursuant to, and in substantial accordance with, the terms of the Promissory Note; the Leasehold Mortgage, Assignment of Rents, Security Agreement and Fixture Filing; the Joinder of Fee Owner to Leasehold Mortgage, Assignment of Rents, Security Agreement and Fixture Filing, the Construction Loan Agreement; the Consent to Assignment of AHAP Contract as Security for Financing; the Collateral Assignment and Pledge of Partnership Interests and Security Agreement (General Partner); the Collateral Assignment and Pledge of Developer Fees and Security Agreement; the Landlord's Agreement and Estoppel Certificate; the Borrower and General Partner's Affidavit; the UCC-1 Financing Statements; the Subordination and Intercreditor Agreement (First Mortgage); and such other documents as contemplated thereby (collectively, the "BANA Loan Documents"), are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the forms, terms, and provisions of the documents in connection with the SHA mortgage construction and permanent loan closings are hereby in each and every respect approved, ratified, and confirmed, and each and every transaction effected or to be effected pursuant to, and in substantial accordance with, the terms of the Mortgage Note; the Authority Open-End Leasehold Mortgage; the Assignment of Leases; the UCC-1 Financing Statements; and such other documents as contemplated thereby (collectively, the "SHA Loan Documents"), are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the forms, terms, and provisions of the documents in connection with the Walker & Dunlop, LLC, a Delaware limited liability company ("WD"), mortgage construction and permanent loan closings are hereby in each and every respect approved, ratified, and confirmed, and each and every transaction effected or to be effected pursuant to, and in substantial accordance with, the terms of the Delivery Assurance Note; the Delivery Assurance Allonge to Note; the Multifamily Mortgage, Assignment of Rents and Security Agreement; the Assignment of Security Instrument; the Multifamily Loan and Security Agreement and Riders thereto; the Florida Amended and Restated Multifamily Note and Riders thereto; the Amended and Restated Multifamily Mortgage, Assignment of Rents and Security Agreement and Rider thereto; the Guaranty and Rider thereto; the Assignment of Management Agreement and Subordination of Management Fees; the UCC-1 Financing Statements; and such other documents as contemplated thereby (collectively, the "WD Loan Documents"), are hereby in each and every respect authorized, approved, ratified, and confirmed; and it is further

**RESOLVED that;** the Amended and Restated Ground Lease Agreement; the Management Agreement; the Section 8 Project-Based Voucher Program Agreement to Enter into a Housing Assistance Payments Contract; the Section 8 Project-Based Voucher Program Housing Assistance Payments Contract; the Partial Release of Property from Declarations of Trust; and any and all other security agreements, guaranties, indemnities, financing statements, notices, requests, demands, directions, consents, approvals, waivers, acceptances, appointments, applications, certificates, agreements, supplements, amendments, further assurances or other instruments or communications in connection with the mixed-finance closing of the Project (collectively, the "Other Documents"), are hereby in each and every respect approved, ratified, and confirmed; and it is further

**RESOLVED that;** SHA and the Co-Developer are hereby authorized to enter into the Equity Documents, the BANA Loan Documents, the SHA Local Loan Documents, the WD Loan Documents, and the Other Documents (collectively, the "Documents"), as applicable, and that execution and delivery of the Documents in the name and on behalf of SHA and the Co-Developer, as applicable, by William O. Russell, III, as President & CEO of SHA or any such other officer of SHA as may be elected in accordance with the Bylaws of SHA, as amended from time to time (each an "Officer" and collectively, the "Officers"), are hereby approved, ratified, and confirmed; and it is further



**RESOLVED that;** action by the Officers and any person or persons designated and authorized so to act by any such respective Officer, to do and perform, or cause to be done and performed, in the name and on behalf of SHA or the Co-Developer, or the execution and delivery of, or causing to be executed and delivered, the Documents, in the name and on behalf of SHA or the Co-Developer, as they, or any of them, may deem to be necessary or advisable in order to carry into effect the intent of the foregoing resolutions or to comply with the requirements of the instruments approved or authorized by the foregoing resolutions (including any past action) is hereby approved, ratified, and confirmed; and it is further

**RESOLVED that;** the execution and delivery by any authorized Officer of any of the aforesaid agreements, documents, and instruments authorized in the foregoing resolutions and the taking by any Officer of any acts in any way related to the transactions contemplated by the foregoing resolutions, shall be conclusive evidence of such Officer's approval thereof and of such Officer's authority to execute and deliver such agreements, documents, and instruments and to take and perform such acts in the name and on behalf of SHA or the Co-Developer; and it is further

**RESOLVED that** the Limited Partner, BANA, WD, Federal Home Loan Mortgage Corporation, a corporation organized and existing under the laws of the United States, and their respective successors and assigns are hereby authorized to rely upon these resolutions, and upon any certificate of any Officer with respect thereto until receipt of actual written notice of the revocation thereof, and may conclusively presume that the persons designated as Officers in any certificates signed by any Officer continue to hold office until actual receipt of a certificate from the President & CEO of SHA to the contrary.

### **CERTIFICATE OF COMPLIANCE**

This is to certify that the SHA Board of Commissioners has approved and adopted this Resolution No: 20-11 on June 10, 2020.

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
David Morgan,  
Chairman

ATTESTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
William O. Russell III,  
President & CEO

**RESOLUTION 20-14**

**RESOLUTION APPROVING THE INVESTMENT OF HCV ADMINISTRATIVE FEE RESERVES TO COVER THE DEVELOPMENT COSTS FOR PROJECT BASE HCV UNITS IN LOFTS ON LEMON DEVELOPMENT**

**WHEREAS;** The Sarasota Housing Authority (SHA) desires to project-base several Housing Choice Vouchers as part of the Lofts on Lemon development; and

**WHEREAS;** at the Lofts on Lemon development, which will consist of a total of 128 family units, SHA wishes to apply to project-base eight (8) units; and

**WHEREAS;** SHA is in a position to provide funding for the development of these eight units by contributing \$500,000 from our HCV Administrative Fee Reserves and find that this is both an eligible use of the funds as well as a needed one based on the sources and uses of the Lofts on Lemon development budget; and

**WHEREAS;** SHA staff recommends the SHA Board of Commissioners authorize this investment.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

The SHA Board of Commissioners fully supports the proposed investment of \$500,000 in HCV Administrative Fee reserves in the development of eight (8) project-based voucher units at Lofts on Lemon.

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
David Morgan,  
Chairman

ATTESTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
William O. Russell III,  
President & CEO

Sarasota Housing Authority  
Cash Position May 2020

	<b><u>May 31, 2020</u></b>
COCC	\$ 2,266,181.71
HCV - HAP	322,677.58
HCV - Reserve	1,785,813.92
OCB	1,243,368.68
Towers	279,064.94
Annex	1,191,164.23
OCB-SD	59,876.39
Towers - SD	19,799.93
Annex - SD	17,516.09
Rosemary Cohen	253,401.25
Development	113,280.00
Towers Reserves	973,190.36
Litigation Proceeds	222,978.71
RAD Rehab Account	-
HCV FSS Escrow	143,589.85
PH FSS Escrow	28,974.01
SHFC - Operating	515,211.43
SHFC - Restricted BB&T	216,614.92
SHFC - Reserve	318,333.22
	<hr/>
	\$ 9,971,037.22

**Sarasota Housing Authority**  
**Operating Statement**  
**Two Months Ending 05/31/2020**  
**Program: Annex      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
Tenant Revenue	21,787.06	0.00	21,787.06	43,015.74	0.00	43,015.74	0.00	43,015.74
HUD Revenue	80,004.00	0.00	80,004.00	155,948.00	0.00	155,948.00	0.00	155,948.00
Other Operating Revenue	748.13	0.00	748.13	1,075.57	0.00	1,075.57	0.00	1,075.57
<b>TOTAL INCOME</b>	<b>102,539.19</b>	<b>0.00</b>	<b>102,539.19</b>	<b>200,039.31</b>	<b>0.00</b>	<b>200,039.31</b>	<b>0.00</b>	<b>200,039.31</b>
<b>EXPENSES</b>								
Administrative Expense	16,145.55	0.00	(16,145.55)	35,749.46	0.00	(35,749.46)	0.00	(35,749.46)
Tenant Services	4,079.35	0.00	(4,079.35)	8,158.70	0.00	(8,158.70)	0.00	(8,158.70)
Utility Expense	9,393.29	0.00	(9,393.29)	12,165.30	0.00	(12,165.30)	0.00	(12,165.30)
Maintenance	14,055.54	0.00	(14,055.54)	29,591.37	0.00	(29,591.37)	0.00	(29,591.37)
Protective Services	2,931.50	0.00	(2,931.50)	6,006.00	0.00	(6,006.00)	0.00	(6,006.00)
Insurance Expense	745.75	0.00	(745.75)	3,878.97	0.00	(3,878.97)	0.00	(3,878.97)
4962.00 General Expenses	160.72	0.00	(160.72)	228.42	0.00	(228.42)	0.00	(228.42)
<b>TOTAL EXPENSES</b>	<b>47,511.70</b>	<b>0.00</b>	<b>(47,511.70)</b>	<b>95,778.22</b>	<b>0.00</b>	<b>(95,778.22)</b>	<b>0.00</b>	<b>(95,778.22)</b>
<b>SURPLUS</b>	<b>55,027.49</b>	<b>0.00</b>	<b>(55,027.49)</b>	<b>104,261.09</b>	<b>0.00</b>	<b>(104,261.09)</b>	<b>0.00</b>	<b>(104,261.09)</b>

**Sarasota Housing Authority**  
**Operating Statement**  
**Two Months Ending 05/31/2020**  
**Program: COCC      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
HUD Revenue	9,129.00	0.00	9,129.00	18,258.00	0.00	18,258.00	0.00	18,258.00
Other Operating Revenue	124.83	0.00	124.83	124.83	0.00	124.83	0.00	124.83
<b>TOTAL INCOME</b>	<b>9,253.83</b>	<b>0.00</b>	<b>9,253.83</b>	<b>18,382.83</b>	<b>0.00</b>	<b>18,382.83</b>	<b>0.00</b>	<b>18,382.83</b>
<b>EXPENSES</b>								
Administrative Expense	9,342.63	0.00	(9,342.63)	43,148.26	0.00	(43,148.26)	0.00	(43,148.26)
4921.04 Resident Services -	158.70	0.00	(158.70)	317.40	0.00	(317.40)	0.00	(317.40)
Utilities Expense	66.50	0.00	(66.50)	161.05	0.00	(161.05)	0.00	(161.05)
Insurance Expense	0.00	0.00	0.00	1,857.26	0.00	(1,857.26)	0.00	(1,857.26)
General Expense	8,817.53	0.00	(8,817.53)	17,975.20	0.00	(17,975.20)	0.00	(17,975.20)
<b>TOTAL EXPENSES</b>	<b>18,385.36</b>	<b>0.00</b>	<b>(18,385.36)</b>	<b>63,459.17</b>	<b>0.00</b>	<b>(63,459.17)</b>	<b>0.00</b>	<b>(63,459.17)</b>
<b>SURPLUS</b>	<b>(9,131.53)</b>	<b>0.00</b>	<b>9,131.53</b>	<b>(45,076.34)</b>	<b>0.00</b>	<b>45,076.34</b>	<b>0.00</b>	<b>45,076.34</b>

**Sarasota Housing Authority**

**Operating Statement**

**Two Months Ending 05/31/2020**

**Program: Section 8 Voucher      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
HUD Revenues	1,346,310.53	0.00	1,346,310.53	2,756,913.65	0.00	2,756,913.65	0.00	2,756,913.65
Other Operating Revenue	12,721.00	0.00	12,721.00	16,815.00	0.00	16,815.00	0.00	16,815.00
3720.00 Investment Income -	376.35	0.00	376.35	376.35	0.00	376.35	0.00	376.35
<b>TOTAL INCOME</b>	<b>1,359,407.88</b>	<b>0.00</b>	<b>1,359,407.88</b>	<b>2,774,105.00</b>	<b>0.00</b>	<b>2,774,105.00</b>	<b>0.00</b>	<b>2,774,105.00</b>
<b>EXPENSES</b>								
Administrative Expense	54,913.54	0.00	(54,913.54)	118,735.89	0.00	(118,735.89)	0.00	(118,735.89)
Utilities Expense	134.20	0.00	(134.20)	300.64	0.00	(300.64)	0.00	(300.64)
Maintenance	1,162.89	0.00	(1,162.89)	2,839.83	0.00	(2,839.83)	0.00	(2,839.83)
Insurance	1,345.32	0.00	(1,345.32)	2,037.32	0.00	(2,037.32)	0.00	(2,037.32)
General Expense	128.41	0.00	(128.41)	315.31	0.00	(315.31)	0.00	(315.31)
HAP Expense	1,334,181.79	0.00	(1,334,181.79)	2,635,634.23	0.00	(2,635,634.23)	0.00	(2,635,634.23)
<b>TOTAL EXPENSES</b>	<b>1,391,866.15</b>	<b>0.00</b>	<b>(1,391,866.15)</b>	<b>2,759,863.22</b>	<b>0.00</b>	<b>(2,759,863.22)</b>	<b>0.00</b>	<b>(2,759,863.22)</b>
<b>SURPLUS</b>	<b>(32,458.27)</b>	<b>0.00</b>	<b>(32,458.27)</b>	<b>14,241.78</b>	<b>0.00</b>	<b>14,241.78</b>	<b>0.00</b>	<b>14,241.78</b>

**Sarasota Housing Authority**  
**Operating Statement**  
**Two Months Ending 05/31/2020**  
**Program: OCB      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
Tenant Revenue	49,601.45	0.00	49,601.45	101,520.45	0.00	101,520.45	0.00	101,520.45
HUD Revenues	142,049.43	0.00	142,049.43	166,985.59	0.00	166,985.59	0.00	166,985.59
Other Operating Revenue	17,828.43	0.00	17,828.43	19,363.43	0.00	19,363.43	0.00	19,363.43
<b>TOTAL INCOME</b>	<b>209,479.31</b>	<b>0.00</b>	<b>209,479.31</b>	<b>287,869.47</b>	<b>0.00</b>	<b>287,869.47</b>	<b>0.00</b>	<b>287,869.47</b>
<b>EXPENSES</b>								
Administrative Expense	46,463.64	0.00	(46,463.64)	120,461.51	0.00	(120,461.51)	0.00	(120,461.51)
Tenant Services	158.70	0.00	(158.70)	317.40	0.00	(317.40)	0.00	(317.40)
Utility Expense	38,802.20	0.00	(38,802.20)	76,079.69	0.00	(76,079.69)	0.00	(76,079.69)
Maintenance	52,307.45	0.00	(52,307.45)	94,966.67	0.00	(94,966.67)	0.00	(94,966.67)
Insurance Expense	2,253.00	0.00	(2,253.00)	21,141.56	0.00	(21,141.56)	0.00	(21,141.56)
General Expense	2,366.93	0.00	(2,366.93)	4,878.66	0.00	(4,878.66)	0.00	(4,878.66)
<b>TOTAL EXPENSES</b>	<b>142,351.92</b>	<b>0.00</b>	<b>(142,351.92)</b>	<b>317,845.49</b>	<b>0.00</b>	<b>(317,845.49)</b>	<b>0.00</b>	<b>(317,845.49)</b>
<b>SURPLUS</b>	<b>67,127.39</b>	<b>0.00</b>	<b>(67,127.39)</b>	<b>(29,976.02)</b>	<b>0.00</b>	<b>29,976.02</b>	<b>0.00</b>	<b>29,976.02</b>

**Sarasota Housing Authority**  
**Operating Statement**  
**Two Months Ending 05/31/2020**  
**Program: SHFC      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
Tenant Revenue Other	71,421.28	0.00	71,421.28	142,772.56	0.00	142,772.56	0.00	142,772.56
Other Revenue	357.33	0.00	357.33	12,804.05	0.00	12,804.05	0.00	12,804.05
3720.00 Investment Income -	69.04	0.00	69.04	69.04	0.00	69.04	0.00	69.04
<b>TOTAL INCOME</b>	<b>71,847.65</b>	<b>0.00</b>	<b>71,847.65</b>	<b>155,645.65</b>	<b>0.00</b>	<b>155,645.65</b>	<b>0.00</b>	<b>155,645.65</b>
<b>EXPENSES</b>								
Administrative Expense	17,999.20	0.00	(17,999.20)	18,492.55	0.00	(18,492.55)	0.00	(18,492.55)
Utilities Expense	9,280.56	0.00	(9,280.56)	18,489.44	0.00	(18,489.44)	0.00	(18,489.44)
Maintenance	13,949.49	0.00	(13,949.49)	21,622.62	0.00	(21,622.62)	0.00	(21,622.62)
Insurance Expense	5,716.91	0.00	(5,716.91)	76,444.67	0.00	(76,444.67)	0.00	(76,444.67)
General Expense	168.81	0.00	(168.81)	337.62	0.00	(337.62)	0.00	(337.62)
<b>TOTAL EXPENSES</b>	<b>47,114.97</b>	<b>0.00</b>	<b>(47,114.97)</b>	<b>135,386.90</b>	<b>0.00</b>	<b>(135,386.90)</b>	<b>0.00</b>	<b>(135,386.90)</b>
<b>SURPLUS</b>	<b>24,732.68</b>	<b>0.00</b>	<b>24,732.68</b>	<b>20,258.75</b>	<b>0.00</b>	<b>20,258.75</b>	<b>0.00</b>	<b>20,258.75</b>



**Sarasota Housing Authority**  
**Operating Statement**  
**Two Months Ending 05/31/2020**  
**Program: Towers      Project: Consolidated**

	<b>Period Amount</b>	<b>Period Budget</b>	<b>Period Variance</b>	<b>YTD Amount</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Annual Budget</b>	<b>Remaining Budget</b>
<b>INCOME</b>								
Tenant Revenue	28,142.65	0.00	28,142.65	56,292.09	0.00	56,292.09	0.00	56,292.09
HUD Revenue	36,175.00	0.00	36,175.00	70,334.00	0.00	70,334.00	0.00	70,334.00
Other Operating Revenue	1,229.94	0.00	1,229.94	3,167.87	0.00	3,167.87	0.00	3,167.87
<b>TOTAL INCOME</b>	<b>65,547.59</b>	<b>0.00</b>	<b>65,547.59</b>	<b>129,793.96</b>	<b>0.00</b>	<b>129,793.96</b>	<b>0.00</b>	<b>129,793.96</b>
<b>EXPENSES</b>								
Administrative Expense	14,274.02	0.00	(14,274.02)	31,826.90	0.00	(31,826.90)	0.00	(31,826.90)
Tenant Services	79.35	0.00	(79.35)	158.70	0.00	(158.70)	0.00	(158.70)
Utility Expense	15,690.62	0.00	(15,690.62)	28,583.19	0.00	(28,583.19)	0.00	(28,583.19)
Maintenance	66,828.15	0.00	(66,828.15)	118,971.52	0.00	(118,971.52)	0.00	(118,971.52)
Protective Services	2,931.50	0.00	(2,931.50)	6,006.00	0.00	(6,006.00)	0.00	(6,006.00)
Insurance Expense	694.69	0.00	(694.69)	5,802.64	0.00	(5,802.64)	0.00	(5,802.64)
General Expense	140.69	0.00	(140.69)	184.80	0.00	(184.80)	0.00	(184.80)
<b>TOTAL EXPENSES</b>	<b>100,639.02</b>	<b>0.00</b>	<b>(100,639.02)</b>	<b>191,533.75</b>	<b>0.00</b>	<b>(191,533.75)</b>	<b>0.00</b>	<b>(191,533.75)</b>
<b>SURPLUS</b>	<b>(35,091.43)</b>	<b>0.00</b>	<b>(35,091.43)</b>	<b>(61,739.79)</b>	<b>0.00</b>	<b>(61,739.79)</b>	<b>0.00</b>	<b>(61,739.79)</b>

**JANIE'S GARDEN PHASE THREE  
PROFIT & LOSS STATEMENT  
FOR THE PERIOD ENDING 4/30/2020**

<u>NO. AND DESCRIPTION</u>	<u>Apr-20 NON-ACC</u>	<u>Apr-20 ACC</u>	<u>Apr-20 ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>COMMENTS</u>
5120 APARTMENT RENT - TENANT	(28,695.00)	(6,200.00)	(34,895.00)	(146,034.00)	(142,380.00)	(3,654.00)	
5121 SUBSIDY REVENUE	(22,073.00)	-	(22,073.00)	(87,838.00)	(87,152.00)	(686.00)	
5180 OPERATING SUBSIDY	(10,878.00)	-	(10,878.00)	(34,376.00)	(22,500.00)	(11,876.00)	
<b>TOTAL RENT INCOME</b>	<b>(61,646.00)</b>	<b>(6,200.00)</b>	<b>(67,846.00)</b>	<b>(268,248.00)</b>	<b>(252,032.00)</b>	<b>(16,216.00)</b>	
5220 VACANCIES - TENANT	1,239.00	-	1,239.00	6,104.00	8,000.00	(1,896.00)	
5280 EMPLOYEE APARTMENT	-	-	-	-	-	-	
<b>TOTAL VACANCIES</b>	<b>1,239.00</b>	<b>-</b>	<b>1,239.00</b>	<b>6,104.00</b>	<b>8,000.00</b>	<b>(1,896.00)</b>	
<b>NET RENTAL INCOME</b>	<b>(60,407.00)</b>	<b>(6,200.00)</b>	<b>(66,607.00)</b>	<b>(262,144.00)</b>	<b>(244,032.00)</b>	<b>(18,112.00)</b>	
5310 COIN OPERATIONS	-	-	-	-	(168.00)	168.00	
5311 VENDING INCOME	-	-	-	-	-	-	
5330 TENANT APPLICATION FEE	(37.32)	(22.68)	(60.00)	(180.00)	(168.00)	(12.00)	
<b>TOTAL SERVICE INCOME</b>	<b>(37.32)</b>	<b>(22.68)</b>	<b>(60.00)</b>	<b>(180.00)</b>	<b>(336.00)</b>	<b>156.00</b>	
5910 SECURITY DEPOSIT FORFEITURE	-	-	-	-	-	-	
5921 MISC INCOME	(233.87)	(142.13)	(376.00)	(2,213.50)	(668.00)	(1,545.50)	Damages, Cleaning Fees & Pet Fees
5925 LATE CHARGES	21.77	13.23	35.00	(2,590.00)	(2,668.00)	78.00	
5930 RETURNED CHECKS CHARGES	-	-	-	-	-	-	
5933 UTILITY INCOME	-	-	-	-	-	-	
5936 LEGAL INCOME	(627.29)	(381.21)	(1,008.50)	(1,008.50)	-	(1,008.50)	
5981 RECOVERY OF BAD DEBTS	-	-	-	-	-	-	
5982 RENT CONCESSIONS	-	-	-	-	-	-	
5983 HAP CONCESSIONS	-	-	-	-	-	-	
5984 RENT DISCOUNT	-	-	-	-	-	-	
<b>TOTAL OTHER INCOME</b>	<b>(839.39)</b>	<b>(510.11)</b>	<b>(1,349.50)</b>	<b>(5,812.00)</b>	<b>(3,336.00)</b>	<b>(2,476.00)</b>	
<b>TOTAL INCOME</b>	<b>(61,283.71)</b>	<b>(6,732.79)</b>	<b>(68,016.50)</b>	<b>(268,136.00)</b>	<b>(247,704.00)</b>	<b>(20,432.00)</b>	
6210 ADVERTISING	-	-	-	332.64	668.00	(335.36)	
6220 COMMISSIONS	-	-	-	-	-	-	
6225 CREDIT REPORTS	-	-	-	36.00	332.00	(296.00)	
6245 INSPECTION FEES	-	-	-	-	664.00	(664.00)	
6250 COLLECTION EXPENSE	-	-	-	-	-	-	
6255 EVICTION EXPENSE	-	-	-	462.75	668.00	(205.25)	
6290 MISC RENTING EXPENSE	-	-	-	-	-	-	
<b>TOTAL RENTING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>831.39</b>	<b>2,332.00</b>	<b>(1,500.61)</b>	
6310 OFFICE SALARIES	777.97	472.78	1,250.75	6,556.20	7,222.00	(665.80)	
6311 OFFICE EXPENSE	43.90	26.68	70.58	682.66	3,082.00	(2,399.34)	Timing
6315 OFFICE EQUIPMENT RENTAL EXPENSE	215.45	130.93	346.38	825.94	3,479.00	(2,653.06)	Timing
6320 MANAGEMENT FEES	2,947.71	1,371.12	4,318.83	17,904.37	17,900.00	4.37	
6325 ANSWERING SERVICE	-	-	-	-	116.00	(116.00)	
6330 SITE MANAGER'S PAYROLL EXPENSE	821.62	499.32	1,320.94	5,737.66	5,704.00	33.66	
6340 LEGAL EXPENSE	-	-	-	164.00	-	164.00	
6350 AUDIT EXPENSE	933.00	567.00	1,500.00	3,650.00	2,500.00	1,150.00	
6351 BOOKKEEPING FEES	-	-	-	-	-	-	
6353 TAX CREDIT COMPLIANCE FEE	-	-	-	609.12	1,118.00	(508.88)	
6354 SOFTWARE LICENSE	29.67	18.03	47.70	3,944.72	4,000.00	(55.28)	
6360 TELEPHONE	126.66	76.98	203.64	401.05	732.00	(330.95)	
6365 CABLE TV EXPENSE	120.54	73.25	193.79	775.16	928.00	(152.84)	
6370 BAD DEBT EXPENSE	1,775.59	1,079.06	2,854.65	2,369.31	668.00	1,701.31	
637604 SOCIAL SERVICE EXPENSE-3RD PARTY	1,703.73	1,035.39	2,739.12	8,688.00	8,688.00	-	
6376 SOCIAL SERVICE SUPPLIES	-	-	-	390.00	1,168.00	(778.00)	
6384 TRAINING EXPENSE	-	-	-	322.13	1,500.00	(1,177.87)	Timing
6385 TRAVEL EXPENSE	-	-	-	-	168.00	(168.00)	
6390 MISC ADMINISTRATIVE EXPENSE	86.30	52.45	138.75	138.75	532.00	(393.25)	
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>9,582.15</b>	<b>5,402.98</b>	<b>14,985.13</b>	<b>53,159.07</b>	<b>59,505.00</b>	<b>(6,345.93)</b>	
6419 UNIFORMS EXPENSE	-	-	-	-	132.00	(132.00)	
6430 MAINTENANCE PAYROLL	1,728.20	1,050.25	2,778.45	13,386.32	12,519.00	867.32	
6431 JANITOR SUPPLIES	350.23	212.84	563.07	794.75	532.00	262.75	
6435 SWIMMING POOL PAYROLL	-	-	-	-	-	-	
6436 POOL SUPPLIES	-	-	-	-	-	-	
6450 ELECTRICITY	311.97	189.59	501.56	1,461.44	2,664.00	(1,202.56)	have 4 months

**JANIE'S GARDEN PHASE THREE  
PROFIT & LOSS STATEMENT  
FOR THE PERIOD ENDING 4/30/2020**

<u>NO. AND DESCRIPTION</u>	<u>Apr-20 NON-ACC</u>	<u>Apr-20 ACC</u>	<u>Apr-20 ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>COMMENTS</u>
6451 WATER	1,428.67	868.23	2,296.90	9,190.78	10,532.00	(1,341.22)	have 4 months
6452 GAS	-	-	-	-	-	-	
6453 SEWER	2,046.19	1,243.51	3,289.70	13,263.05	13,332.00	(68.95)	
6460 EXTERMINATING	100.76	61.24	162.00	648.00	7,216.00	(6,568.00)	Timing
6470 GARBAGE & RUBBISH REMOVAL	901.89	548.10	1,449.99	3,566.88	4,000.00	(433.12)	
6490 MISC OPERATING EXPENSE	649.05	394.44	1,043.49	4,584.50	2,788.00	1,796.50	
<b>TOTAL OPERATING EXPENSES</b>	<b>7,516.97</b>	<b>4,568.19</b>	<b>12,085.16</b>	<b>46,895.72</b>	<b>53,715.00</b>	<b>(6,819.28)</b>	
6520 GROUNDS	808.60	491.40	1,300.00	4,892.16	8,700.00	(3,807.84)	Have 3 months
6530 EXTERIOR REPAIRS AND PAINTING	272.08	165.34	437.42	814.69	600.00	214.69	
6535 CLEANING EXPENSE	-	-	-	-	5,000.00	(5,000.00)	
6541 REPAIRS - APPLIANCES	379.56	230.66	610.22	1,104.00	800.00	304.00	
6542 REPAIRS - CARPET & FLOORS	-	-	-	6.61	600.00	(593.39)	
6543 REPAIRS - CARPENTRY	234.29	142.38	376.67	806.85	1,720.00	(913.15)	
6544 REPAIRS - ELECTRICAL	245.68	149.31	394.99	2,029.68	1,450.00	579.68	
6546 REPAIRS - PLUMBING	353.92	215.09	569.01	1,624.81	2,200.00	(575.19)	
6547 REPAIRS - MISCELLANEOUS	-	-	-	-	-	-	
6548 SERVICE CONTRACTS	13.27	8.07	21.34	285.34	600.00	(314.66)	
6551 REPAIRS - HEATING & AIR CONDIT	430.68	261.73	692.41	2,190.71	2,000.00	190.71	
6560 DECORATING EXPENSE	-	-	-	139.63	850.00	(710.37)	
6570 MOTOR VEHICLE REPAIRS	-	-	-	-	332.00	(332.00)	
6575 MAINT EQUIPMENT RENTAL EXPENSE	-	-	-	-	-	-	
6580 MAIN EQUIPMENT REPAIR	-	-	-	-	500.00	(500.00)	
6585 SMALL TOOLS EXPENSE	-	-	-	146.80	420.00	(273.20)	
6590 MISC MAINTENANCE EXPENSE	146.52	89.04	235.56	1,316.01	400.00	916.01	
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>2,884.60</b>	<b>1,753.02</b>	<b>4,637.62</b>	<b>15,357.29</b>	<b>26,172.00</b>	<b>(10,814.71)</b>	
6710 TAXES - REAL ESTATE	-	-	-	-	-	-	
6711 PAYROLL TAXES	247.82	150.61	398.43	2,339.29	2,690.00	(350.71)	
6720 INSURANCE EXPENSE	-	-	-	-	4,725.00	(4,725.00)	See #7902 below
6721 HEALTH INSURANCE	333.50	202.67	536.17	2,144.81	4,000.00	(1,855.19)	renews 6-1-2020
6722 WORKERS COMP INSURANCE	78.83	47.90	126.73	613.05	651.00	(37.95)	
6725 EMPLOYEE BENEFITS	-	-	-	-	-	-	
<b>TOTAL TAXES &amp; INSURANCE</b>	<b>660.15</b>	<b>401.18</b>	<b>1,061.33</b>	<b>5,097.15</b>	<b>12,066.00</b>	<b>(6,968.85)</b>	
6820 INTEREST ON MORTGAGE	6,702.40	-	6,702.40	26,408.81	26,408.00	0.81	
6870 LOAN SERVICING FEES	-	-	-	-	-	-	
6840 LETTER OF CREDIT EXPENSE	-	-	-	-	-	-	
<b>TOTAL FINANCIAL EXPENSES</b>	<b>6,702.40</b>	<b>-</b>	<b>6,702.40</b>	<b>26,408.81</b>	<b>26,408.00</b>	<b>0.81</b>	
7211 EQUIPMENT PURCHASES	527.23	320.41	847.64	1,687.55	2,000.00	(312.45)	Timing
<b>TOTAL OTHER EXPENSES</b>	<b>527.23</b>	<b>320.41</b>	<b>847.64</b>	<b>1,687.55</b>	<b>2,000.00</b>	<b>(312.45)</b>	
<b>TOTAL CORPORATE EXPENSES</b>	<b>27,873.50</b>	<b>12,445.78</b>	<b>40,319.28</b>	<b>149,436.98</b>	<b>182,198.00</b>	<b>(32,761.02)</b>	
<b>NET PROFIT OR LOSS</b>	<b>(33,410.21)</b>	<b>5,712.99</b>	<b>(27,697.22)</b>	<b>(118,699.02)</b>	<b>(65,506.00)</b>	<b>(53,193.02)</b>	
7901 PROVISION FOR R/E TAXES	2,124.85	1,291.31	3,416.16	12,735.06	9,600.00	3,135.06	
7902 PROV FOR PROPERTY INSURANCE	5,437.99	3,304.76	8,742.75	31,424.28	21,300.00	10,124.28	See #6720 above
7903 PROV FOR MIP INSURANCE	-	-	-	-	-	-	
7910 PROV FOR REPLACEMENTS	1,187.78	721.84	1,909.62	7,638.48	7,416.00	222.48	
7911 RFR REIMBURSEMENTS	-	-	-	-	-	-	
7930 PROV FOR MORT PRIN AMORT	809.19	-	809.19	3,637.55	3,638.00	(0.45)	
<b>NET CASH FLOW(-)/DEFICIT(+)</b>	<b>(23,850.40)</b>	<b>11,030.90</b>	<b>(12,819.50)</b>	<b>(63,263.65)</b>	<b>(23,552.00)</b>	<b>(39,711.65)</b>	

# Janies Garden III Budget Operating Report As of April 30, 2020

	Month Ending 04/30/2020			01/01/2020 Through 04/30/2020			Year Ending 12/31/2020
	Actual	Budget	Budget Diff	Actual	Budget	Budget Diff	Budget
<b>RENT INCOME</b>							
512000 - APARTMENT RENT - TENANT	28,689.00	29,265.00	(576.00)	118,142.00	117,060.00	1,082.00	351,180.00
512001 - APARTMENT RENT- TENANT ACC ONLY	6,467.00	6,497.00	(30.00)	28,559.00	25,988.00	2,571.00	77,964.00
512099 - APARTMENT RENT- ACC UTILITY REIMB	(261.00)	(167.00)	(94.00)	(667.00)	(668.00)	1.00	(2,000.00)
512100 - SUBSIDY REVENUE	22,073.00	21,788.00	285.00	87,838.00	87,152.00	686.00	261,456.00
518000 - OPERATING SUBSIDY - ACC	10,878.00	5,625.00	5,253.00	34,376.00	22,500.00	11,876.00	67,500.00
<b>TOTAL RENT INCOME</b>	<b>67,846.00</b>	<b>63,008.00</b>	<b>4,838.00</b>	<b>268,248.00</b>	<b>252,032.00</b>	<b>16,216.00</b>	<b>756,100.00</b>
<b>VACANCIES</b>							
522000 - VACANCIES - TENANT	(1,239.00)	(2,000.00)	761.00	(6,104.00)	(8,000.00)	1,896.00	(24,000.00)
<b>TOTAL VACANCIES</b>	<b>(1,239.00)</b>	<b>(2,000.00)</b>	<b>761.00</b>	<b>(6,104.00)</b>	<b>(8,000.00)</b>	<b>1,896.00</b>	<b>(24,000.00)</b>
<b>NET RENTAL INCOME</b>	<b>66,607.00</b>	<b>61,008.00</b>	<b>5,599.00</b>	<b>262,144.00</b>	<b>244,032.00</b>	<b>18,112.00</b>	<b>732,100.00</b>
<b>SERVICES INCOME</b>							
531000 - COIN OPERATIONS	0.00	42.00	(42.00)	0.00	168.00	(168.00)	500.00
533000 - TENANT APPLICATION FEE	60.00	42.00	18.00	180.00	168.00	12.00	500.00
<b>TOTAL SERVICES INCOME</b>	<b>60.00</b>	<b>84.00</b>	<b>(24.00)</b>	<b>180.00</b>	<b>336.00</b>	<b>(156.00)</b>	<b>1,000.00</b>
<b>FINANCIAL INCOME</b>							
541300 - INT INC - AFFORDABILITY RESERVE	(26.97)	0.00	(26.97)	(19.99)	0.00	(19.99)	0.00
541400 - INT INC - OPERATING RESERVE	(24.28)	0.00	(24.28)	64.46	0.00	64.46	0.00
<b>TOTAL FINANCIAL INCOME</b>	<b>(51.25)</b>	<b>0.00</b>	<b>(51.25)</b>	<b>44.47</b>	<b>0.00</b>	<b>44.47</b>	<b>0.00</b>
<b>OTHER INCOME</b>							
592500 - LATE CHARGES	(35.00)	667.00	(702.00)	2,590.00	2,668.00	(78.00)	8,000.00
593600 - LEGAL INCOME	1,008.50	0.00	1,008.50	1,008.50	0.00	1,008.50	0.00
593800 - CLEANING FEE	295.00	0.00	295.00	795.00	0.00	795.00	0.00
593900 - DAMAGES	81.00	167.00	(86.00)	1,118.50	668.00	450.50	2,000.00
594000 - PET FEE	0.00	0.00	0.00	300.00	0.00	300.00	0.00
<b>TOTAL OTHER INCOME</b>	<b>1,349.50</b>	<b>834.00</b>	<b>515.50</b>	<b>5,812.00</b>	<b>3,336.00</b>	<b>2,476.00</b>	<b>10,000.00</b>
<b>TOTAL INCOME</b>	<b>67,965.25</b>	<b>61,926.00</b>	<b>6,039.25</b>	<b>268,180.47</b>	<b>247,704.00</b>	<b>20,476.47</b>	<b>743,100.00</b>
<b>TOTAL CORPORATE EXPENSES</b>							
<b>RENTING EXPENSES</b>							
621000 - ADVERTISING	0.00	167.00	167.00	332.64	668.00	335.36	2,000.00
622500 - CREDIT REPORTS	0.00	83.00	83.00	36.00	332.00	296.00	1,000.00
624500 - INSPECTION FEES	0.00	166.00	166.00	0.00	664.00	664.00	2,000.00
625500 - EVICTION EXPENSE	0.00	167.00	167.00	462.75	668.00	205.25	2,000.00
<b>TOTAL RENTING EXPENSES</b>	<b>0.00</b>	<b>583.00</b>	<b>583.00</b>	<b>831.39</b>	<b>2,332.00</b>	<b>1,500.61</b>	<b>7,000.00</b>
<b>ADMINISTRATIVE EXPENSES</b>							
631000 - OFFICE PAYROLL	1,250.75	1,605.00	354.25	6,556.20	7,222.00	665.80	21,265.00
631100 - OFFICE EXPENSE	70.58	458.00	387.42	551.30	1,832.00	1,280.70	5,500.00
631108 - MEMBERSHIP DUES EXPENSE	0.00	0.00	0.00	21.56	0.00	(21.56)	0.00
631111 - BANK CHARGES	0.00	50.00	50.00	109.80	1,250.00	1,140.20	1,650.00
631500 - OFFICE EQUIPMENT EXPENSE	203.81	50.00	(153.81)	219.22	2,604.00	2,384.78	3,000.00
631502 - OFFICE/COMPUTER - SERVICES	142.57	0.00	(142.57)	606.72	875.00	268.28	3,500.00
632000 - MANAGEMENT FEES	4,318.83	4,475.00	156.17	17,904.37	17,900.00	(4.37)	53,700.00
632500 - ANSWERING SERVICE	0.00	29.00	29.00	0.00	116.00	116.00	350.00
633000 - SITE MANAGER'S PAYROLL EXPENSE	1,320.94	1,301.00	(19.94)	5,737.66	5,704.00	(33.66)	16,862.00
634000 - LEGAL EXPENSE	0.00	0.00	0.00	164.00	0.00	(164.00)	0.00
634200 - TAX CREDIT COMPLIANCE/MONITORING FEE	0.00	0.00	0.00	0.00	508.00	508.00	2,030.00
635000 - AUDIT EXPENSE	1,500.00	0.00	(1,500.00)	3,650.00	2,500.00	(1,150.00)	10,000.00
635300 - ALLOC. CENTRALIZED COMPLIANCE COSTS	0.00	0.00	0.00	609.12	610.00	0.88	2,440.00
635400 - SOFTWARE LICENSE EXPENSE	47.70	0.00	(47.70)	3,944.72	4,000.00	55.28	4,000.00
636000 - TELEPHONE	203.64	183.00	(20.64)	401.05	732.00	330.95	2,200.00
636500 - CABLE TV / INTERNET EXPENSE	193.79	232.00	38.21	775.16	928.00	152.84	2,784.00
637000 - BAD DEBT EXPENSE	2,854.65	167.00	(2,687.65)	2,369.31	668.00	(1,701.31)	2,000.00
637600 - SOCIAL SERVICE SUPPLIES	0.00	667.00	667.00	390.00	1,168.00	778.00	2,500.00
637604 - SOCIAL SERVICE EXPENSE - 3rd Party	2,739.12	2,172.00	(567.12)	8,688.00	8,688.00	0.00	26,064.00
638400 - TRAINING EXPENSE	0.00	0.00	0.00	322.13	1,500.00	1,177.87	1,600.00
638500 - TRAVEL EXPENSE	0.00	42.00	42.00	0.00	168.00	168.00	500.00
639000 - MISC ADMINISTRATIVE EXPENSE	138.75	133.00	(5.75)	138.75	532.00	393.25	1,600.00
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>14,985.13</b>	<b>11,564.00</b>	<b>(3,421.13)</b>	<b>53,159.07</b>	<b>59,505.00</b>	<b>6,345.93</b>	<b>163,545.00</b>
<b>OPERATING EXPENSE</b>							
641900 - UNIFORMS EXPENSE	0.00	33.00	33.00	0.00	132.00	132.00	400.00
643000 - MAINTENANCE PAYROLL	2,778.45	2,782.00	3.55	13,386.32	12,519.00	(867.32)	36,837.00
643100 - JANITOR SUPPLIES	563.07	133.00	(430.07)	794.75	532.00	(262.75)	1,600.00
645000 - ELECTRICITY	364.48	666.00	301.52	1,220.08	2,664.00	1,443.92	8,000.00
645050 - ELECTRICITY - Vacant Unit	137.08	0.00	(137.08)	279.57	0.00	(279.57)	0.00
645051 - ELECTRICITY - Vacant Unit Recovery	0.00	0.00	0.00	(38.21)	0.00	38.21	0.00

# Janies Garden III Budget Operating Report As of April 30, 2020

	Month Ending 04/30/2020			01/01/2020 Through 04/30/2020			Year Ending 12/31/2020
	Actual	Budget	Budget Diff	Actual	Budget	Budget Diff	Budget
645100 - WATER	2,296.90	2,633.00	336.10	9,190.78	10,532.00	1,341.22	31,600.00
645300 - SEWER	3,289.70	3,333.00	43.30	13,263.05	13,332.00	68.95	40,000.00
645500 - UTILITY PROCESSING / COMMISSIONS	64.80	72.00	7.20	518.40	288.00	(230.40)	864.00
645551 - Vacant Unit Recovery Fees	8.50	0.00	(8.50)	51.00	0.00	(51.00)	0.00
646000 - EXTERMINATING	162.00	750.00	588.00	648.00	7,216.00	6,568.00	10,326.00
647000 - GARBAGE & RUBBISH REMOVAL	1,449.99	1,000.00	(449.99)	3,566.88	4,000.00	433.12	12,000.00
647100 - FIRE SERVICE FEE / REPAIRS	862.77	0.00	(862.77)	3,832.00	1,500.00	(2,332.00)	6,000.00
649000 - MISC OPERATING EXPENSE	107.42	250.00	142.58	183.10	1,000.00	816.90	3,000.00
<b>TOTAL OPERATING EXPENSE</b>	<b>12,085.16</b>	<b>11,652.00</b>	<b>(433.16)</b>	<b>46,895.72</b>	<b>53,715.00</b>	<b>6,819.28</b>	<b>150,627.00</b>
<b>MAINTENANCE EXPENSE</b>							
650500 - PROTECTION/SECURITY COSTS	0.00	0.00	0.00	47.02	0.00	(47.02)	0.00
652001 - GROUNDS - Supplies	0.00	0.00	0.00	992.16	2,500.00	1,507.84	2,500.00
652002 - GROUNDS - Contract	1,300.00	2,300.00	1,000.00	3,900.00	6,200.00	2,300.00	17,100.00
653000 - EXTERIOR PAINTING / REPAIRS	437.42	150.00	(287.42)	814.69	600.00	(214.69)	1,800.00
653500 - CLEANING EXPENSE	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
654100 - REPAIRS - APPLIANCES	610.22	200.00	(410.22)	1,104.00	800.00	(304.00)	2,500.00
654200 - REPAIRS - CARPET & FLOORS	0.00	150.00	150.00	6.61	600.00	593.39	1,800.00
654300 - REPAIRS - CARPENTRY	376.67	410.00	33.33	806.85	1,720.00	913.15	5,000.00
654400 - REPAIRS - ELECTRICAL	394.99	300.00	(94.99)	2,029.68	1,450.00	(579.68)	4,000.00
654600 - REPAIRS - PLUMBING	569.01	550.00	(19.01)	1,624.81	2,200.00	575.19	6,000.00
654800 - SERVICE CONTRACTS	21.34	150.00	128.66	285.34	600.00	314.66	1,800.00
655100 - REPAIRS - HVAC	692.41	500.00	(192.41)	2,190.71	2,000.00	(190.71)	6,000.00
656000 - DECORATING EXPENSE	0.00	0.00	0.00	139.63	400.00	260.37	1,200.00
656001 - DECORATING - Painting Supplies	0.00	100.00	100.00	0.00	450.00	450.00	2,000.00
657000 - MOTOR VEHICLE REPAIRS	0.00	83.00	83.00	0.00	332.00	332.00	1,000.00
658000 - MAIN EQUIPMENT REPAIR	0.00	500.00	500.00	0.00	500.00	500.00	1,000.00
658500 - SMALL TOOLS EXPENSE	0.00	30.00	30.00	146.80	420.00	273.20	1,300.00
659000 - MISC MAINTENANCE EXPENSE	235.56	100.00	(135.56)	1,268.99	400.00	(868.99)	1,000.00
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>4,637.62</b>	<b>5,523.00</b>	<b>885.38</b>	<b>15,357.29</b>	<b>26,172.00</b>	<b>10,814.71</b>	<b>61,000.00</b>
<b>INTEREST EXPENSE</b>							
682000 - 1ST MORTGAGE INTEREST	6,702.40	6,702.00	(0.40)	26,408.81	26,408.00	(0.81)	78,995.00
<b>TOTAL INTEREST EXPENSE</b>	<b>6,702.40</b>	<b>6,702.00</b>	<b>(0.40)</b>	<b>26,408.81</b>	<b>26,408.00</b>	<b>(0.81)</b>	<b>78,995.00</b>
<b>TAXES &amp; INSURANCE</b>							
671000 - TAXES - REAL ESTATE	0.00	0.00	0.00	0.00	0.00	0.00	28,800.00
671100 - PAYROLL TAXES	398.43	420.00	21.57	2,339.29	2,690.00	350.71	6,294.00
672000 - INSURANCE EXPENSE	0.00	0.00	0.00	24,043.10	23,625.00	(418.10)	80,575.00
672100 - HEALTH INSURANCE	536.17	1,000.00	463.83	2,144.81	4,000.00	1,855.19	12,000.00
672200 - WORKERS COMP INSURANCE	126.73	145.00	18.27	613.05	651.00	37.95	1,917.00
<b>TOTAL TAXES &amp; INSURANCE</b>	<b>1,061.33</b>	<b>1,565.00</b>	<b>503.67</b>	<b>29,140.25</b>	<b>30,966.00</b>	<b>1,825.75</b>	<b>129,586.00</b>
<b>EQUIPMENT PURCHASES</b>							
721101 - Kitchen Appliances	310.50	0.00	(310.50)	1,150.41	1,000.00	(150.41)	3,000.00
721102 - Flooring: Carpet & Tile	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
721105 - Water Heaters	537.14	0.00	(537.14)	537.14	0.00	(537.14)	1,000.00
721106 - HVAC Equipment	0.00	0.00	0.00	0.00	1,000.00	1,000.00	3,000.00
<b>TOTAL EQUIPMENT PURCHASES</b>	<b>847.64</b>	<b>0.00</b>	<b>(847.64)</b>	<b>1,687.55</b>	<b>2,000.00</b>	<b>312.45</b>	<b>9,000.00</b>
<b>TOTAL CORPORATE EXPENSES</b>	<b>40,319.28</b>	<b>37,589.00</b>	<b>(2,730.28)</b>	<b>173,480.08</b>	<b>201,098.00</b>	<b>27,617.92</b>	<b>599,753.00</b>
<b>NET PROFIT OR LOSS</b>	<b>27,645.97</b>	<b>24,337.00</b>	<b>3,308.97</b>	<b>94,700.39</b>	<b>46,606.00</b>	<b>48,094.39</b>	<b>143,347.00</b>
<b>NON-OPERATING EXPENSES</b>							
790100 - R/E TAXE ESCROW DEPOSITS	3,416.16	2,400.00	(1,016.16)	12,735.06	9,600.00	(3,135.06)	28,800.00
790101 - R/E TAXE ESCROW WITHDRAWALS	0.00	0.00	0.00	0.00	0.00	0.00	(28,800.00)
790200 - PROPERTY INSURANCE ESC DEP	8,742.75	5,325.00	(3,417.75)	31,424.28	21,300.00	(10,124.28)	63,900.00
790201 - PROPERTY INS ESC WITHDRAWALS	0.00	0.00	0.00	(24,043.10)	(18,900.00)	5,143.10	(63,900.00)
791000 - PROV FOR REPLACEMENTS	1,909.62	1,854.00	(55.62)	7,638.48	7,416.00	(222.48)	22,248.00
793000 - PROV FOR MORT PRIN AMORT	809.19	809.00	(0.19)	3,637.55	3,638.00	0.45	11,146.00
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>14,877.72</b>	<b>10,388.00</b>	<b>(4,489.72)</b>	<b>31,392.27</b>	<b>23,054.00</b>	<b>(8,338.27)</b>	<b>33,394.00</b>
<b>NET CASH (+) / DEF (-)</b>	<b>12,768.25</b>	<b>13,949.00</b>	<b>(1,180.75)</b>	<b>63,308.12</b>	<b>23,552.00</b>	<b>39,756.12</b>	<b>109,953.00</b>

**Sarasota Housing Authority**  
**HUD - 50072: PHAS Management Operation Certification**  
**Program: Towers Project: All Date From: 04/01/2020 Through: 05/31/2020**  
**Sub Indicator # 1: Vacant Unit Turnaround Time Summary**

Code	Description	Result
V12400	Total number of turnaround days	0
V12500	Total number of vacancy days exempted for Capital Fund.	0
V12600	Total number of vacancy days exempted for Other.	0
V12700	Total number of vacant units turned around and lease in effect in the PHA's immediate past fiscal year.	0
V12800	Average number of calendar days units were in down time.	0.00
V12900	Average number of calendar days units were in make ready time	0.00
V13000	Average number of calendar days units were in lease up time.	0.00
V13100	Average unit turnaround days.	0.00

**Sub Indicator # 3: Work Order (Emergency)**

Code	Description	Result
W10000	Total number of emergency work orders.	34
W10100	Total number of emergency work orders completed / abated within 24 hours.	34
W10200	Percentage of emergency work orders completed / abated within 24 hours.	100.00%

**Sub Indicator # 3: Work Order (Non-Emergency)**

Code	Description	Result
W10500	Total number of non-emergency work orders.	88
W10600	Total number of calendar days it took to complete non-emergency work orders.	115
W10700	Avg. number of days PHA has reduced the time it takes to complete non-emergency work orders over the past 3 years.	0.11
W10800	Average completion days.	1.31

Totals for Towers Rent: \$28,065.00 Paid: \$27,688.00 (98.7%)

**Sarasota Housing Authority**  
**HUD - 50072: PHAS Management Operation Certification**  
**Program: Annex Project: All Date From: 04/01/2020 Through: 05/31/2020**  
**Sub Indicator # 1: Vacant Unit Turnaround Time Summary**

Code	Description	Result
V12400	Total number of turnaround days	0
V12500	Total number of vacancy days exempted for Capital Fund.	0
V12600	Total number of vacancy days exempted for Other.	0
V12700	Total number of vacant units turned around and lease in effect in the PHA's immediate past fiscal year.	0
V12800	Average number of calendar days units were in down time.	0.00
V12900	Average number of calendar days units were in make ready time	0.00
V13000	Average number of calendar days units were in lease up time.	0.00
V13100	Average unit turnaround days.	0.00

**Sub Indicator # 3: Work Order (Emergency)**

Code	Description	Result
W10000	Total number of emergency work orders.	16
W10100	Total number of emergency work orders completed / abated within 24 hours.	16
W10200	Percentage of emergency work orders completed / abated within 24 hours.	100.00%

**Sub Indicator # 3: Work Order (Non-Emergency)**

Code	Description	Result
W10500	Total number of non-emergency work orders.	23
W10600	Total number of calendar days it took to complete non-emergency work orders.	23
W10700	Avg. number of days PHA has reduced the time it takes to complete non-emergency work orders over the past 3 years.	0.36
W10800	Average completion days.	1.00

Totals for Annex Rent: \$21,761.00 Paid: \$20,441.00 (93.9%)

**Sarasota Housing Authority**  
**HUD - 50072: PHAS Management Operation Certification**  
**Program: OCB Project: All Date From: 04/01/2020 Through: 05/31/2020**  
**Sub Indicator # 1: Vacant Unit Turnaround Time Summary**

Code	Description	Result
V12400	Total number of turnaround days	31
V12500	Total number of vacancy days exempted for Capital Fund.	0
V12600	Total number of vacancy days exempted for Other.	0
V12700	Total number of vacant units turned around and lease in effect in the PHA's immediate past fiscal year.	5
V12800	Average number of calendar days units were in down time.	0.20
V12900	Average number of calendar days units were in make ready time	0.80
V13000	Average number of calendar days units were in lease up time.	5.20
V13100	Average unit turnaround days.	6.20

**Sub Indicator # 3: Work Order (Emergency)**

Code	Description	Result
W10000	Total number of emergency work orders.	63
W10100	Total number of emergency work orders completed / abated within 24 hours.	63
W10200	Percentage of emergency work orders completed / abated within 24 hours.	100.00%

**Sub Indicator # 3: Work Order (Non-Emergency)**

Code	Description	Result
W10500	Total number of non-emergency work orders.	148
W10600	Total number of calendar days it took to complete non-emergency work orders.	172
W10700	Avg. number of days PHA has reduced the time it takes to complete non-emergency work orders over the past 3 years.	1.63
W10800	Average completion days.	1.16

Totals for OCB Rent: \$48,368.00 Paid: \$46,632.00 (96.4%)



**Resident Characteristics Report**  
As of April 30, 2020

Program type : **All Relevant Programs**

Level of Information : **Housing Agency within State FL**

Effective Dates Included : **January 01, 2019 through April 30, 2020**



Download in Excel



Print Page



Back to Report

*NOTE: Percentages in each area may not total 100 percent due to rounding.*

**Units Information**

HA	50058 Received
FL	130,381
FL008 - SARASOTA HOUSING AUTHORITY	1,701

## Income Information

**Distribution of Average Annual Income as a % of 50058 Received**

HA	Extremely Low Income, Below 30% of Median		Very Low Income, 50% of Median		Low Income, 80% of Median		Above Low Income, 81%+ of the Median		Geo-Coded Income Data Not Available In PIC Data Systems	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
FL	16,622	13	5,239	4	1,991	2	561	0	107,057	81
FL008 - SARASOTA HOUSING AUTHORITY	148	9	48	3	19	1	2	0	1,484	87

**Average Annual Income (\$)**

HA	Average Annual Income
FL	14,841
FL008 - SARASOTA HOUSING AUTHORITY	16,238

**Distribution of Annual Income as a % of 50058 Received**

HA	\$ 0	\$1 - \$5,000	\$5,000 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	\$20,001 - \$25,000	Above \$25,000
FL	3	9	32	20	13	8	15
FL008 - SARASOTA HOUSING AUTHORITY	7	9	20	20	14	9	21

**Distribution of Source of Income as a % of 50058 Received \*\* Some families have multiple sources of income \*\***

HA	With any wages	With any Welfare	With any SSI/SS/Pension	With any other income	With No Income
FL	34	27	62	22	2
FL008 - SARASOTA HOUSING AUTHORITY	43	3	52	25	5

## TTP/Family Type Information

**Distribution of Total Tenant Payment as a % of 50058 Received**

HA	\$0	\$1 - \$25	\$26 - \$50	\$51 - \$100	\$101 - \$200	\$201 - \$350	\$351 - \$500	\$501 and Above
FL	0	0	8	4	8	44	15	21
FL008 - SARASOTA HOUSING AUTHORITY	0	0	11	4	6	34	17	27

**Average Monthly TTP (\$)**

HA	Average Monthly TTP
FL	350
FL008 - SARASOTA HOUSING AUTHORITY	384

**Distribution of Family Type as a % of 50058 Received**

HA	Elderly, No Children, Non-Disabled		Elderly, with Children, Non-Disabled		Non-elderly, No Children, Non-Disabled		Non-elderly, with Children, Non-Disabled		Elderly, No Children, Disabled		Elderly, with Children, Disabled		Non-elderly, No Children, Disabled		Non-elderly, with Children, Disabled		Female Headed Household with Children	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
FL	14,728	11	684	11	14,780	11	47,311	36	26,706	20	1,215	1	18,537	14	7,509	6	53,814	41
FL008 - SARASOTA HOUSING AUTHORITY	85	5	8	0	231	14	752	44	252	15	16	1	248	15	109	6	831	49

**Average TTP by Family Type (\$)**

HA	Elderly, No Children, Non-Disabled		Elderly, with Children, Non-Disabled		Non-elderly, No Children, Non-Disabled		Non-elderly, with Children, Non-Disabled		Elderly, No Children, Disabled		Elderly, with Children, Disabled		Non-elderly, No Children, Disabled		Non-elderly, with Children, Disabled		Female Headed Household with Children	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
FL	318		481		350		399		292		454		295		414		401	
FL008 - SARASOTA HOUSING AUTHORITY	380		526		354		436		319		453		295		428		433	

**Family Race/Ethnicity Information**

**Distribution by Head of Household's Race as a % of 50058 Received**

HA	White Only	Black/African American Only	American Indian Or Alaska Native Only	Asian Only	Native Hawaii/Other Pacific Islander Only	White, American Indian/Alaska Native Only	White, Black/African American Only	White, Asian Only	Any Other Combination
FL	39	60	0	0	0	0	0	0	0
FL008 - SARASOTA HOUSING AUTHORITY	36	63	0	0	0	0	0	0	0

**Distribution by Head of Household's Ethnicity as a % of 50058 Received**

HA	Hispanic or Latino	Non - Hispanic or Latino
FL	27	73
FL008 - SARASOTA HOUSING AUTHORITY	8	92

## Household Information

**Distribution by Household Members Age as a % of Total Number of Household Members**

HA	0 - 5		6 - 17		18 - 50		51 - 61		62 - 82		83+	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
FL	33,864	11	99,484	32	101,598	32	28,892	9	43,035	14	6,173	2
FL008 - SARASOTA HOUSING AUTHORITY	539	12	1,601	36	1,528	34	375	8	361	8	35	1

**Distribution by Household Size as a % of 50058 Received**

HA	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons	9 persons	10+ persons
FL	42	21	15	11	7	3	1	0	0	0
FL008 - SARASOTA HOUSING AUTHORITY	37	18	16	16	8	3	1	1	0	0

**Total Household Members and Average Household Size**

HA	Total Number of Household Members	Average Household Size	Total Number of Households
FL	313,047	2.4	131,470
FL008 - SARASOTA HOUSING AUTHORITY	4,439	2.6	1,701

**Distribution by Number of Bedrooms as a % of 50058 Received**

HA	0 Bedrooms	1 Bedroom	2 Bedrooms	3 Bedrooms	4 Bedrooms	5+ Bedrooms
FL	5	28	32	26	7	1
FL008 - SARASOTA HOUSING AUTHORITY	1	22	31	36	9	1

## Length of Stay Information

**Distribution by Length of Stay as a % of 50058 Received (currently assisted families)**

HA	Less than 1 year		1 to 2 years		2 to 5 years		5 to 10 years		10 to 20 years		Over 20 years	
	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent	Count	Percent
FL	21,376	16	8,867	7	25,685	20	26,086	20	37,563	29	11,297	9
FL008 - SARASOTA HOUSING AUTHORITY	326	19	80	5	369	22	321	19	467	27	138	8

**HOUSING CHOICE VOUCHER MONTHLY BOARD REPORT**

**HAP Utilization YTD**

**All HAP Funds 98.1%**

**Annual ABA only 109.0%**

**Leasing Update**

	January	February	March	April	May	June	July	August	September	October	November	December
Homeownership	20	21	21	21								
Family Unification Program	36	36	38	40								
Port out vouchers that belong to us	15	15	16	18								
Veterans Supportive Vouchers Housed	163	169	172	174								
Tenant Protection Vouchers	78	78	78	77								
Regular Vouchers leased up	1019	1018	1020	1062								
Project Based Vouchers	79	80	78	79								
Mainstream	20	20	20	26								
City Homeless Preference	10	11	11									
YMCA Homeless Preference	15	15	14									
<b>Total Vouchers Leased first of month</b>	<b>1455</b>	<b>1463</b>	<b>1468</b>	<b>1497</b>								

Port In vouchers that we administer for other agencies

1            1            1            2

Total vouchers issued and not leased up

79           89           77           51

**Homeless Preference Report**

	YMCA	CITY
Number of Vouchers Approved	15	60
Number of Vouchers Leased	14	26
Number of Referrals pending approval	0	6
Number of Referrals looking for units	1	14
Number of Empty Slots without a Referral	0	14

# Resident Services Monthly Report

## April 2020

### Pathways to a Better Life

SHA has seven PBL families and has two on the waiting list to be housed soon. The PBL case manager has made a commitment to include the PBL families in communications and SHA programming. The families will continue to work their case plan with the PBL case worker to move toward self-sufficiency. Participants are enrolled in SHA's FSS program and are required to either work full time or be in a combination of work and school full time.

### After School Program

The Sarasota Housing Authority has been working with schools and students to assist with the final semester of school. SHA coordinated with the district to secure laptops and hotspots for our students. Those students that did not receive packets were able to get weekly education packets to complete and submit to their teacher.

### Homeownership

This past month SHA has had three families that have become mortgage ready. These families are currently searching for homes. The average approval amount of \$200,000.00. There were two participants to become mortgage ready by pre-qualifying for a mortgage. These participants are now working with realtors to find an affordable home.

### Resident Assistance

The resident services team has been working with many agencies to assist SHA's children and families. Staff has been the liaison between the schools and families, ordering computers and devices for all students. Staff has coordinated efforts to receive devices and or student packets from the schools. In addition to facilitating food delivery to students and families through donations from the food bank and private donors.

### Agency Bus

Has not been in use due to COVID 19.